

# Goods receipt & collection

Please follow our rules and stay safe!



## Basic Covid rules

Follow our Covid rules: Keep your distance, disinfect your hands, cough and sneeze into your elbow.



## Check in

Report to our Goods receipt & collection office and hand over the freight documents.



## Keep safe

Make sure to wear S3 safety shoes and our blue *Driver* safety vest.



## Load/unload

Place your truck to the assigned dock shelter and load/unload your truck with one of our electric pallet trucks.



## Check out

Report back to our Goods receipt & collection office, return our safety vest and receive the signed freight documents.

## For safe keeping.